



Metropolitan Police Youth FC
Metropolitan Police Sports Club
Imber Court, Ember Lane, East Molesey, Surrey KT8 0BT



MPYFC 2018/2019 Registration Guidelines

This document outlines MPYFC registration process for the 2018/2019 season. If you have any questions, please contact either Sue Blenkley (U7-U12) or Lee Ludlow (U13-U18) who are responsible for all player registrations.

The first League registration evening will be held on THURSDAY 28TH JUNE. The aim is to register as many teams as possible on this evening. There will be further registration dates on *MONDAY 16TH JULY, MONDAY 23RD JULY, MONDAY 30TH JULY & MONDAY 13TH AUGUST* for any additional player registrations. Please note that after 31st July, players will incur an addition £2.50 league fee until Monday 13th August, from 14th August - 10th September the additional fee incurred is £5.

Due to a change in process this coming season all **managers will be required to register their own team on the league registration evenings**. However before you can do this, the club needs to register your players online and confirm their prawnsandwich registration for another season. Also to make sure that payment of fees has been made and that we have all a completed club registration form with all relevant information completed. To enable this change in process the club will be holding its internal club registration evening to check and go through all your paperwork before you take it to the league. The first Club registration evening will be Monday 25th June at Imber Court 7.00pm. We will then release further club registration dates in due course.

To register your team, you should complete the following:

1. A completed SYL (Boys) Team Registration (written) Sheet. (The prawnsandwich number should be left blank.) This will be entered when the player has been registered online.
2. A completed SYL (Boys) Team Registration (photo) Sheet with photos stuck securely on. This sheet must match the player number on the written Team Registration Sheet. I.E photo player 1 match personal detail player 1. **PLEASE NOTE PARENTS ALSO ARE REQUIRED TO SIGN FORM AGAINST THEIR CHILDS NAME.**
3. Photos – One passport size photo for each player. Please make sure that parents **do not use the same photo as last year**. We will refuse to process a player if the photo

is the same as last year. The photo MUST be cut to size to fit in the box on the Team Registration Sheet other wise your team will not be registered as this is a league ruling.

4. Proof of Age – All current MPYFC players re-signing with the club will use their current league ID card. Any new players to the club must provide either a copy of their birth certificate or passport.
5. Teams that are joining us as complete teams – if you have last season’s registration cards this will be fine to use as ID. New players will need to provide a copy of their birth certificate or passport.
6. Fees – **This year our preferred method of payment for all monies due is by BACS by 24th June**, see below for details. If this isn't possible, parents to directly contact club treasurer Dave Evans - no communications through managers. Contact Details Dave - davidhevens@live.co.uk. **Could I also highlight at this stage that last season Dave spent a huge amount of time chasing monies and being a debt collector. Dave does this role completely as a volunteer and has no wish to spend vast amount of time chasing monies owed. As a result of last season’s issues we have made a few amendments to our procedure to stop these issues arising again – namely that full subs payments must be received by 31 August. We are here to help anyone with financial difficulties but we also want to limit workload on our volunteers.**
7. A completed Met Police Youth Club Registration Form. Parents should complete this; you will then need to bring it up on the club registration evening. NO FORM NO REGISTRATION! All forms need to be signed in the signature boxes by parents and players.

Payment by BACS (preferred):

MPFC Youth

Lloyds Bank

30-98-36

43449368

Payment by cheques (made payable to MPFC Youth) – send direct to David Evans, 16 Cuddington Avenue, Worcester Park, Surrey, KT4 7DA. Please ensure child’s name and team is written clearly on the back.

Please use the following format for the BACS payment reference - the player’s first initial, followed by surname, followed by the team, E.g. CLUDLOWU15W.

Attached is all forms which the parents should be sent.

Code of Conduct

Club Ethos

Club Rule

Club Equality Policy

Met Police Youth Club Registration Form

PLAYERS WILL NOT BE REGISTERED UNTIL PAYMENT AND MET POLICE YOUTH CLUB REGISTRATION FORM IS RECEIVED.

Fees for the 2018/2019 season have remained at the same level as last year, will be as follows:

| Age Group | Existing player | New player | SYL fee until 30/06 | SYL fee 1/7 – 31/7 | SYL 1/8- 15/8 | SYL 16/8 – 11/9 |
|-----------|-----------------|------------|---------------------|----------------------------|----------------------------------|----------------------------------|
| U7-U8 | £230.00 | £240.00 | Free | Free | Free | Free |
| U9-U10 | £240.00 | £250.00 | Free | £2.50 (covered by club) | £5.00 (£2.50 covered by club) | £7.50 (£2.50 covered by club) |
| U11- U13 | £255.00 | £265.00 | Free | £2.50 (covered by club) | £5.00 (£2.50 covered by club) | £7.50 (£2.50 covered by club) |
| U14-U16 | £265.00 | £275.00 | £2.50 | £2.50 (covered by club) | £5.00 (£2.50 covered by club) | £7.50 (£2.50 covered by club) |
| U18 | £270.00 | £280.00 | £2.50 | £2.50 (covered by club) | £5.00 (£2.50 covered by club) | £7.50 (£2.50 covered by club) |

Please note: Any registration fee payments outstanding on 31/08/2018 either new or existing players - will mean that child will not be able to play, this can extend to training as well.

If you have any questions please contact:

Sue Blenkley (U7-U12)

Telephone No: 07971496240

Email: sueblenkley@virginmedia.com

Lee Ludlow (U13-U18)

Telephone No: 07849496068

Email: l_ludlow@hotmail.co.uk

INDIVIDUAL REGISTRATIONS: Any player to be registered after the above dates will need to be registered individually. We will update you on this process after the last Surrey Youth League registration evening.